



# SECONDARY SCHOOL UNIFORM POLICY

Approved by: Secondary SLT

Date: August 2024

Review: August 2025

## SECONDARY SCHOOL UNIFORM POLICY

All children are expected to wear the correct uniform. We feel that this promotes positive attitudes and good standards and creates a suitable image in the eyes of the community. The uniform is as follows:

### School Uniform for KS3 and KS4 students

Boys	Girls
<b>Winter</b>	
Plain colour navy blue or black formal trousers or smart business trousers	Plain colour navy blue or black formal trousers or smart business trousers
White long/short-sleeved school shirt	White long/short-sleeved school shirt
School jumper or plain navy blue or black hoodie or cardigan. Patterns and/or slogans are not allowed.	School jumper or plain navy blue or black hoodie or cardigan. Patterns and/or slogans are not allowed.
<b>Summer</b>	
Plain colour navy blue or black formal trousers or smart business trousers  Navy blue or black capri shorts - knee length as a minimum	Plain colour navy blue or black formal trousers or smart business trousers  Navy blue or black trousers or school capri shorts - knee length as a minimum  Navy blue or black skirt - knee length as a minimum.
White short-sleeved school shirt	White short-sleeved school shirt
School jumper or Plain Navy blue or Black hoodie or cardigan. Patterns and/or slogans are not allowed.	School jumper or Plain Navy blue or Black hoodie or cardigan. Patterns and/or slogans are not allowed.
<b>P.E* The PE uniform will only be worn during scheduled PE lessons or sports activities at school. During the school day, all students must wear the school uniform. It is mandatory to change back into school uniform after a PE lesson or a sporting event.</b>	

Navy school jogging suit	Navy school jogging suit
White and/or House T-shirt with school logo	White and/or House T-shirt with school logo
Navy blue/Black shorts	Navy Blue/Black school shorts Black tights/leggings

<b>Shoes</b>
Footwear must be safe, sensible, smart, and clean. Dark and pale colours are accepted. Heels and platforms are not allowed. Flashy colours, excessive studs, zippers or glitter are not allowed.
<b>Jewelry</b>
Jewelry is not permitted, except for watches and small stud earrings. Unnamed lost property is placed in an area at the end of the gallery. In order to maintain high standards of dress in school, all teachers should encourage children to be neat. Teachers should communicate with pupils and parents if the uniform is not worn.
<b>Make-up</b>
Make-up is not acceptable. Coloured nail varnish or false nails are not acceptable. Nail extensions or long nails are not suitable for school and must not be worn.
<b>Hair</b>
Students' hair must be clean, tidy, off the face and of reasonable length and style. Extreme bleaches, highlights or dyes that are in blatant contrast to the hair's natural colour are not permitted. It is also not acceptable to have styles where lines and/or shapes are cut into the hair.

### Uniform Infractions

**HONESTY**

**EMPATHY**

**RESPONSIBILITY**

**OPEN-MINDEDNESS**

- Form tutors check uniforms every day during morning registration and tutor time, and the registration will be recorded on Educare. Students are expected to wear proper uniform during the day. Uniform issues will be recorded in the registration folders along with attendance. Once registration folders are returned to the reception, the head of the sixth form and the pastoral leader will check the registers during the day. From time to time, uniform checks will be organised by the head of sixth form and the pastoral leader.
- Throughout the year, the first uniform infraction is a verbal warning by the form tutor. The second uniform infraction will be marked as a negative comment by the tutor. The third uniform infraction is marked as a red card by the tutor. For the fourth uniform infraction, the student is sent to the relevant PL and HOSF to refer to the parents.
- Parents will be asked to
  - Bring in replacement clothes, or
  - Approve uniform issue from the shop (billed to parents), or
  - Take the student home (Student will be marked as absent)
- Students found out of uniform during the day will have a Negative Comment recorded on Educare by the teacher concerned if they don't have permission from the Pastoral Leader or the Head of Sixth Form regarding their key stage group. If this is the fourth offence within a school year, the procedure described above will apply.

### Sixth form dress code policy 2024/25

1. It is the intention that this dress code helps to maintain the smart appearance encouraged in Years 12 – 13 whilst allowing a degree of flexibility, in acknowledgement of the role of the Sixth Form and their progression towards the world of employment.
2. A member of the Sixth Form should be able to leave the ISB site and immediately attend a formal interview without having to enhance their appearance or worry that their dress gives the impression of a school uniform.
3. This list is not intended to be exhaustive, but instead represents a guideline to the meaning of Business Dress.
4. If in doubt, the Head of Sixth Form should be contacted to confirm the suitability of any items.
5. Students should arrive at and depart from ISB following the dress code guidelines below, and on any other occasion when representing ISB. If a student arrives in a dress that cannot immediately be adjusted to fit these regulations, **students will be required to change or leave the school. Students asked to leave will be marked absent in Educare.**
6. Written warnings will be issued to students who repeatedly breach this dress code and copies will be kept on their files. Copies of any written warnings will also be sent to parents/guardians.
7. Persistent offenders will lose the privilege of wearing office dress and will be required to wear full school uniform for the remainder of their time at ISB.
8. Clothes must be kept clean, tidy and in good repair at all times.
9. Casual leisurewear is not regarded as suitable for school.
10. Sweatshirts or hoodies of any description do not qualify as coats or sweaters and are not acceptable.
11. All items of clothing should be decent and school/ office appropriate. Vulgar, too revealing, racist or discriminatory items are not allowed and will result in sanctions.

12. Sixth Form Leader will be the final arbiter of what is appropriate or otherwise.

SIXTH FORM DRESS CODE	
Students should wear	Not allowed
Smart business suit Smart jacket Smart buttoned shirt with sleeves Plain Polo t-shirts Plain smart pullover/cardigan Smart trousers Only small logos are allowed Smart casual shoes, no high heels, no platforms	<b>Anything else</b>

JEWELLERY
<p><b>Excessive jewellery and badges may not be worn.</b></p>
<p><b>With the exception of earrings, any other body piercing should not be visible.</b></p>
HAIR
<p><b>Students' hair must be clean, tidy, off the face and of reasonable length and style. Extreme bleaches, highlights or dyes that are in blatant contrast to the hair's natural colour are not permitted. It is also not acceptable to have styles where lines and/or shapes are cut into the hair.</b></p>

BOYS	GIRLS
Boys must be clean shaven, unless prior permission has been given by the Sixth Form Leader.	Hair of shoulder length or longer must be tied back with a hair band, ribbons or slides for practical activities, including science lessons and games.
<b>MAKE-UP</b>	
BOYS	GIRLS
No make-up is to be worn. The only exception to this rule is if permission has been granted on medical grounds.	Discreet make-up is acceptable. Coloured nail varnish or false nails are not acceptable. Nail extensions are not suitable for school and must not be worn.

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